

ELA TOWNSHIP



"Government Closest to the People"

Supervisor's Office

Kimberly Tinerella, Supervisor

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Township Clerk:

• Lucy Prouty

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Trustees:

• Mimi Black

• Brian Burch

• David Knudtson

• Michael Sullivan

ELA TOWNSHIP BOARD MEETING

Minutes

MARCH 14, 2002

Amended

1.0 CALL TO ORDER:

Meeting called to order at 6:47.

2.0 ROLL CALL:

Present: Supervisor Tinerella, Clerk Prouty, Trustees Black, Burch and, Knudtson.
Trustee Sullivan was absent.

Others in attendance were, Elia Township Highway Commissioner and Senior Director
Sue Neuschel.

3.0 Pledge of allegiance.

Supervisor Tinerella led those in attendance in the pledge of Allegiance

4.0 Legal Firm Interview - Ancel, Glink.

The board interviewed Christina J. Cloutier, Keri-Lyn Krafthefer and Robert k. Bush,
from the Law Firm of Ancel, Glink, Diamond, Bush, DiCianni & Rolek, P.C.

5.0 Public Comment (for items NOT on the agenda-limit of 15 minutes in total with no more than 3 minutes per issue)

Ray Pelelas asked if any if any future meetings had been set for the Youth Initiative Steering Committee.

6.0 Approval of January 10th, Meeting Minutes

The January Board meeting minutes, will be tabled until a special meeting on April 3, 2002.

7.0 Approval of February 14th Meeting Minutes

The February Board Meeting Minutes, will be tabled until a special meeting on April 3, 2002

8.0 Requests to add items to the agenda (board action can not be taken on items added to the agenda and all additions will be discussed following the end of this published agenda)

There were no additions added to the published agenda.

9.0 Approve Budget Line Item Transfer Reauests

**BUDGET LINE ITEM TRANSFERS
GENERAL TOWN FUND**

Transfer \$6,000 out of line item #11512 IMRF-budgets then \$14,000
Transfer \$4,000 into line item #11510 Insurance- budgets then \$33,000
Transfer \$ 2,000 into line item #11511S.S.-budget \$22,000

Transfer \$1,500 out of line item # 11540 Publishing- budgets then \$28,500
Transfer \$1,500 into line item # 11538 - Postage-budget then \$3,300

Transfer \$5,000 out of line item #11552 Professional Services-budgets then \$5,000
Transfer \$500 into line item #11544 Legal-budgets then \$30,000

Transfer \$500 out of line item #11560 Maintenance-budgets then \$500
Transfer \$500 into line item #Supplies-budget then \$2,300

Transfer \$1,000 out of line item#16535 Senior Programs-budgets then \$43,000
Transfer \$1,000 into line item #16524 Lunches-budgets then \$13,000

Transfer \$ 2000 out of line item #17567 Bus Mechanical Rprs-budgets then \$13,000
Transfer \$ 2000 into line item #17566 Bus Required Maintenance-budget then \$26,000

General Road Fund

Transfer \$ 10,500 out of line item #34581 Equipment -budget then \$11,500 Transfer \$ 2,000
into line item #11569 Vehicle Supplies-budget then \$12,000 Transfer \$ 8,000 into line #11586
Building Capitallmprmts-budget then \$114,000 Transfer \$ 500 into line item #11585 Shop
Tools- budget then \$3,500

Permanent Road Fund

Transfer \$6,100 out of line item #40582 Storm Water-budgets then \$285,900
Transfer \$5,000 into line item #40500 Salaries-budgets then \$130,000
Transfer \$1,000 into line item # 40537 Uniforms-budgets then \$4,500
Transfer \$100 into line item # 40561 Gasoline-budgets then \$12,100

Trustee Burch's motion to accept the Budget Line Item Transfer.
This motion was seconded by Trustee Knudtson. Roll Call: Trustees Black,
Burch, Knudtson and Supervisor Tinerella all voted aye and the motion carried. Trustee
Sullivan was absent

10.0 Approval of Board Audited Expenditures 2/15/02-3/13/02

Bills against Ela Township.

<u>General Town Fund</u>	<u>\$77,926.37</u>
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<u>General Assistance Fund</u>	<u>\$1,907.29</u>
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<u>General Road Fund</u>	<u>\$18,563.02</u>
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<u>Permanent Road Fund</u>	<u>\$27,555.39</u>
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<u>Park Maintenance Fund</u>	<u>0</u>
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<u>Total Expenditures for the Month</u>	<u>\$125,952.07</u>
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Trustee Knudtson's motion to approve the Expenditures for
February 5,2002 to March 6, 2002. This motion was seconded by Trustee Burch. Roll Call:
Trustees Black, Burch, Knudtson and Supervisor Tinerella all voted aye and the motion
carried. Trustee Sullivan was absent.

11.0 Supervisor Report:

This Report was received and attached to the back of the minutes.

12.0 Highway Commissioner's Report:

This Report was received and attached to back of the minutes.

13.0 Assessor's Report:

This Report was received and attached to the back of the minutes.

14.0 Senior Director's Report

This Report was received and attached to the back of the minutes.

OLD BUSINESS

15.0 PACE contract- motion to issue a resolution approving PACE Grant Agreement for calendar year 2002.

Trustee Burch's motion to have the resolution prepared by Supervisor Tinerella and the Board will review and pass the resolution in Two weeks at the April 3, 2002 special Board Meeting. Seconded by Trustee Black. Roll Call: Trustees Black, Burch, Knudtson and Supervisor Tinerella all voted aye and the motion carried

Trustee Burch's motion to subsidize all subscription Handicapped Pace Bus Riders for \$1.00, seconded By Trustee Knudtson. Roll Call: Trustees Black, Burch, Knudtson and Supervisor Tinerella all voted aye and the motion carried. Trustee Sullivan absent

16.0 Youth Initiative Steering Committee- motion to hold the next meeting with proposed agenda from Kim Lynch and Linda Starkey from the Steering Committee.

Trustee Knudtson inform the Board he would be setting up the next meeting in April or May, and would keep the Board up dated. No action was taken on this.

17.0 Motion to hire a C.P.A. firm to provide Annual Township Audit in April/May.

Supervisor's Tinerella motion to delay the hiring of a C.P.A. Until Trustee Sullivan was in attendance as he is Chairman of the Finance Committee. Seconded by Trustee Burch. Roll Call: Trustees Black, Burch, Knudtson and Supervisor Tinerella all voted aye and the motion carried.

18.0 Motion to adopt the tentative appropriation ordinance for fy02-03 presented. discussed and concluded at the Budaet Workshop meeting on March 11, 2002.

Supervisor Tinerella motion to table the tentative appropriations ordinance until the April Meeting, seconded by Trustee Black. Roll Call: Trustees Black, Burch, Knudtson and Supervisor Tinerella all voted aye and the motion carried. Trustee Sullivan absent.

19.0 Discuss Web-site content and construction

Trustee Burch will report on the Web-site for Ela Township at the April. Board Meeting

20.0 Discuss status of the next newsletter

Supervisor Tinerella informed the board that the newsletter could possibly be wrapped up In the next two weeks and be ready for Board review.

21.0 Discuss feasibility of developing an intergovernmental youth and family services team with Township municipalities

Tabled and no action taken

22.0 Discuss lawn maintenance bids for playing fields/parks and Town Hall

After a discussion on the pro and cons of having in house lawn maintenance, the Highway Commissioner stated that in his opinion the maintenance could be accomplished, effectively and reasonably by one of the bidding lawn care services. Trustee Knudtson's concerns were that the awarded lawn services abide by the Prevailing Wage Ordinance, of Ela Township Supervisor Tinerella stated that she would like time to check the references of Gilio and McHenry Lawn and Garden, and bring it back to the April Board Meeting

Trustee Black stated some concerns about the recent towing of students car from Knigge Park without the Board consent. Highway Commissioner informed the Board that he had warned the students three different ways

There are 41 parking places and the students that were in violation of parking,

were parked on the grass and not in the designated parking area and due to the lack of time, after three warning he had the cars towed. The consensus of the Board was to take some action.

Trustee Knudtson's motion to put this on the agenda in two weeks. Seconded by Trustee Burch. Roll Call: Trustees Black, Burch, Knudtson and Supervisor Tinerella all voted aye and the motion carried. Trustee Sullivan was absent.

EXECUTIVE SESSION

23.0 Litigation (decision on legal recommendation) and personnel issues (salary/staff adjustments)

At 9 O'clock the Board went into executive session

Trustee Black motion to go into executive session. Seconded by Trustee Knudtson. Roll Call: Trustees Black, Burch, Knudtson and Supervisor Tinerella all voted aye and the motion carried Trustee Sullivan absent.

At 9:11 The Board came out of Executive Session to make a motion.

Black's motion stated to pay a Township employee the overtime that was accumulated in the last month, but from this point on the said employee would be put back on part time as there was no authorization from the Board to hire a full time employee, and it was not approved in the previous budget. Seconded by Trustee Knudtson. Roll Call: Trustees Black, Burch and Knudtson all voted aye, Supervisor Tinerella voted nay. Trustee Sullivan was absent. The motion carried 3 to 1.

At 9:13 the Board went back into executive session

At 10:27 a motion to adjourn

Trustee Burch's motion to adjourn the meeting, seconded by Trustee Knudtson. Roll Call: Trustee Black, Burch, Knudtson and Supervisor Tinerella all voted aye and the motion carried. Trustee Sullivan absent

LUCY PROUTY ELA TOWNSHIP CLERK